

— THE —
MALLARD
COMPLEX

Business and Conference Centre

Tarriff Sheet

<u><i>Rack Rate</i></u>	<u><i>Half Day Rate(4hrs)</i></u>	<u><i>Full Day Rate</i></u>
<i>IT Suite 1</i>	<i>£110.00</i>	<i>£165.00</i>
<i>IT Suite 2</i>	<i>£130.00</i>	<i>£200.00</i>
<i>IT Suite 3</i>	<i>£100.00</i>	<i>£150.00</i>
<i>Mallard Boardroom (8 pax)</i>	<i>£150.00</i>	<i>£200.00</i>
<i>Video Conferencing Suite (8 pax)</i>	<i>£130.00 per hour (min 2 hours) plus call charges</i>	
<i>Presentation Theatre</i>	<i>£220.00</i>	<i>£300.00</i>
<i>Teal House Boardroom (8 pax)</i>	<i>£150.00</i>	<i>£200.00</i>
<i>Teal House Classroom</i>	<i>£130.00</i>	<i>£200.00</i>
<i>Teal House Presentation Theatre</i>	<i>£170.00</i>	<i>£230.00</i>
<i>Teal House Entire</i>	<i>£250.00</i>	<i>£320.00</i>

Corporate Rates

Please contact our reservations department directly on

Tel: 0044 (1481) 264164

Email: info@themallardcomplex.com

The aforementioned rates include free broadband, data projectors, whiteboards, free onsite parking, 24hr CCTV, airconditioning, stationary box, jugs of filtered water and the use of our public delegate lounge and conservatory.

We do not offer catering facilities, customers are however welcome to contract outside caterers for their catering requirements. We do however cater for coffee and tea breaks.

Tea and Coffee

£1.30 per person per break

Tea, Coffee and Biscuits

£1.95 per person per break

— THE —
MALLARD
COMPLEX

Booking Terms

Tariffs

Tariffs are subject to change without notice. Where a booking has been confirmed by receipt of deposit the tariff quoted will be honoured.

Confirmation

A valid credit card is required within 7 days to confirm a conference booking. The account is payable on arrival and any additional cost to be settled on departure. Credit card details are held for security.

Cancellations

*Conference Booking 48 hours notification, refund of deposit less £10 admin fee
48 hours or less - no refund*

Payments

*We accept all major credit cards(except American Express) and cash.
All rates are inclusive of any applicable governmental taxes and charges.*

